

Approved  
9/20/17



# Town of Northborough

Earthwork Board  
Meeting Minutes  
Wednesday, April 19, 2017  
63 Main Street  
Conference Room B  
7:00 PM

**Members Present:** Janet Sandstrom (Chair), Anthony Ziton, Tony Pini, Tom Beals

**Members Absent:** Fred Philcox

**Others Present:** Fred Litchfield (Town Engineer), see attached Sign-In Sheet

At 7:00 p.m. Ms. Sandstrom called the meeting to order.

Review Meeting Minutes of March 22, 2017 – Mr. Pini made a motion to approve the March 22, 2017 Meeting Minutes; Mr. Ziton seconded; all voted in favor; motion approved.

**Public Hearing:**

New Permit: PAMJAM Realty, LLC  
111 Otis Street  
Map 105, Parcel 49

John Grenier (J.M. Grenier Associates) and Bob Gleeson were in attendance. Mr. Grenier presented a plan and explained the existing facility, the existing access and the existing parking area. They are looking to renew the lease, but need additional office and garage space. A small addition on the front, approximately 1,800 square feet is proposed. The parking area on the northerly section of the building will be expanded. Currently, the runoff drains to the rear currently; they will be capturing all of the runoff from both the existing pavement and the new expanded parking area and putting it into a small infiltration basin. The total disturbance is approximately 40,000 square feet. Approximately 750 yards of fill, primarily for the construction of the parking area and berming to create the impoundment for the detention basin, will be imported.

Mr. Litchfield said based upon the application, the bond is estimated to be \$9,000. Mr. Ziton made a motion to issue an Earth Removal Permit for 111 Otis Street; Mr. Philcox seconded; all voted in favor; motion approved.

**Bond Releases/Reduction:**

Justice Resource Institute (454 Whitney Street; Map 15, Parcel 12) – Mr. Pini made a motion to release the bond for 454 Whitney Street; Mr. Beals seconded; all voted in favor; motion approved.

**FYI – 25 West Main Street** – They are working with an expired permit. The owners will be before the board next month to post the bond and discuss the status.

The next meeting is scheduled for Wednesday, May 24, 2017.

Having no further business to discuss, Mr. Philcox made a motion to adjourn; Mr. Beals seconded; all voted in favor; motion approved. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Melanie Rich  
Board Secretary